

# **City of Duluth, Call to Artists**

## **"Living Honorarium"**

### **A Tribute to Duluth's Firefighters, Police Force and Veterans**

#### **Request for Proposal (RFP)**

#### **Public Art Project - Historic Duluth, Ga.**

#### **I. DESCRIPTION OF PROJECT**

The City of Duluth desires to recognize and pay tribute to the living members of its Firefighter and Police forces, as well as Veterans who have served its citizens. (See Attachment I for Mayor Shirley Lasseter's initial concept).

#### **II. PURPOSE**

The Duluth Fine Arts League (DFAL), on behalf of the City of Duluth, is seeking qualifications from professional artists and/or artist teams for the design, execution and installation of original artwork embodying the Project Description above.

#### **III. SCALE OF ARTWORK**

Proposed artwork will be installed on the octagonal piece of land in front of the flagpole at the turnaround on Main St. in Historic Duluth. This site measures roughly 30 ft. X 53 ft. (See Attachment II for details).

#### **IV. ELIGIBILITY**

Response to this Artist Call is open to professional artists residing in the Southeast United States, (defined as: N.C., S.C., Va., Tenn., Ky., W. Va., Ga., Al., Miss., and Fl). Artists working in any media are eligible to apply. Preference will be given to artists or

teams that have demonstrated experience in creating, executing and installing works of comparable scale and importance to this project.

#### V. APPLICATION PROCESS

Artists must submit the following, both on a CD, and as hard copy:

- Renderings and/or description of proposed project
- Six (6) images of previous works (format: jpg, 300 dpi)
- One to two page (maximum) current resume
- A statement of interest (no longer than 250 words) outlining your interest in this project and why you should be selected
- Two professional references, including phone numbers

Note: Please submit five CD's, and five copies of each hardcopy picture/written page.

There will be five judges reviewing initial entries.

#### VI. BUDGET

The budget for this commission is \$50,000, which will be allocated to the artist/team selected. This contract amount is inclusive of all costs associated with the project including, but not limited to: the artist's design fee, other consultation fees such as structural engineering, insurance (including Georgia's Workers Compensation), materials, fabrication, transportation and installation, including any building or site modification required, travel to and from the site, per diem expenses, project documentation, contingency to cover unexpected expenses and any other costs of any kind.

#### VII. MAINTENANCE AND DURABILITY

Public art projects are in the public realm and may, therefore, be exposed to weather, physical stresses and subject to vandalism. Such projects should be fabricated of highly durable, low maintenance materials. Semi-finalists are encouraged to consult with a professional conservator prior to the submission of a final proposal.

#### VIII. SELECTION PROCESS

- Project Selection Panel will review applications
- Up to five (5) artists (or artist teams) will be short-listed as semifinalists
- Semifinalists will be required to present a detailed written proposal, a mockette of proposed artwork, and be prepared to present both in person to the Selection Panel. Semifinalists will receive an honorarium of \$500 to prepare and present the proposal in person.

-The artist or artist team selected and approved by the Project Selection Panel shall be required to enter into a contract with the City of Duluth for the entire duration of the project. The artist will need to obtain insurance as required by the City.

#### IX. TIMELINE\*

- 7/15/10 - Call for Artists distribution
- 9/15/10 - Deadline for responses; entries must be received by  
Wednesday, September 15, 2010, 4:00 p.m.
- 9/15/10 - 10/18/10 - Review of RFP's by Selection Panel
- 10/20/10 - Identification and notification of five semifinalists
- 1/10/11 - Artist interviews and presentations to Selection Panel
- 2/1/11 - Selection and notification of Award Recipient
- Prior to 5/28/11 - Installation of artwork
- TBD - Dedication of artwork

\*This timeline--although anticipated to hold--may be subject to change if unforeseen circumstances should occur.

#### X. APPLICATION DEADLINE AND DELIVERY

Qualifications/preliminary proposals to be received by 4:00 p.m., ET, 9/15/10

Submit qualifications and information to the following address:

Kristin McGregor  
City of Duluth  
3167 Main St.  
Duluth, Ga. 30096

All materials submitted become the property of the Duluth Fine Arts League (DFAL), and will not be returned

#### XII. INQUIRIES

Any questions may be directed to:

Jennifer Freeman  
jennifer@mosaicodyssey.com  
404-683-4288