



**GREATER AUGUSTA ARTS COUNCIL
RECOVERY GRANTS TO ARTS NONPROFITS PROGRAM GUIDELINES
NOTICE OF FUNDING OPPORTUNITY**

The Greater Augusta Arts Council advances vibrant cultural arts in Augusta’s River Region, thus enriching the lives of citizens and visitors, and fostering growth in the arts sector of our economy.

This Recovery Grant Program is intended to support nonprofit arts organizations based in Aiken County in South Carolina and Columbia and Richmond Counties in Georgia with day-to-day organizational business expenses and operating costs to preserve jobs and maintain operations, during recovery from the devastating impact of the COVID-19 pandemic.

Only 501c3 nonprofit organizations with an arts-based mission and programming that is entirely or almost entirely in the arts are eligible to receive funds.

Grant deadline is at 3:00 pm on April 20, 2022.

Apply online at <https://bit.ly/GAAC> **Apply**

To ensure an optimal application, we highly recommend attending the scheduled [Friday Office Hours](#) for Q&A sessions:

Friday Office Hours	2:00 – 3:00 PM Every Friday March 11 – April 15, 2022
-------------------------------------	---

Please address any questions to our grants management team, at grants@augustaarts.com or 706-826-4702.

If accommodations are needed due to disability, please submit your request via the form [here](#). Requests for accommodations made after the grant deadline cannot be honored.

ELIGIBILITY

Applicants must meet the following requirements to be eligible for funding:

- Be a 501c3 nonprofit organizations.
- Have an arts-based mission.
- Have programming that is entirely or almost entirely in the arts.
- Have at least a three-year history of arts programming.
- Applicant cannot be disbarred, suspended, or have any other exclusions or disqualifications from receiving federal funding.
- Be based in the urban counties of the CSRA and expect to do so through the grant period.

The urban counties of the CSRA, for the purposes of this grant program includes the following GA/SC Counties:

- Richmond, Columbia (GA)
- Aiken (SC)
- Use funding within the fiscal year July 1, 2022 – June 30, 2023.

Additional Eligibility Considerations

- Eligible expenses include only:
 - Salary support, full or partial, for one or more staff positions.
 - Fees/stipends for artists and/or contractual personnel only in support of services they provide for specific activities in support of the organization's day to day operations.
 - Facilities costs such as mortgage principal, rent, and utilities.
 - Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).
 - Marketing and promotion costs.
- Rescue Plan funds may be used by an organization to support existing jobs, new jobs, or to restore jobs that were furloughed or eliminated due to the pandemic.
- Grant funds may not pay for costs supported by any other federal funding. This includes federal funding received either directly from a federal agency (e.g., National Endowment for the Humanities, Housing and Urban Development, National Science Foundation, or an entity that receives

federal appropriations such as the Corporation for Public Broadcasting or Amtrak); or indirectly from a pass-through organization such as a state arts agency, regional arts organization, or a grant made to another entity. NO DOUBLE-BILLING of the SAME COSTS to different federal sources of funding.

- For a list of unallowable costs please see Appendix A.

Nonprofit organizations with a majority of programming in one of the following disciplines are eligible and encouraged to apply. See the NEA discipline descriptions at <https://www.arts.gov/grants/grants-for-arts-projects/artistic-disciplines> for explanations of disciplines.

- Artist Communities (primarily for artist residencies)
- Arts Education
- Dance
- Design
- Folk & Traditional Arts
- Literary Arts
- Local Arts Agencies
- Media Arts
- Museums
- Music
- Musical Theater
- Opera
- Presenting & Multidisciplinary Arts
- Theater
- Visual Arts

TIMELINE

Application opens: March 1, 2022

Early review deadline: April 5, 2022 @ 3:00 pm

Final deadline: April 20, 2022 @ 3:00 pm

Announcement of awards: by June 1, 2022

Earliest date for funded activities to begin: July 1, 2022

Latest date for funded activities to end: June 30, 2023

Final report due: July 31, 2023

APPLICATION COMPONENTS

The following sections must be answered in the application for it to be considered complete:

1. Organization Name
2. Project Name (this will be 2022-gaacrecoverly-OrganizationName)
3. Grant Request (based on total eligible expenses from [grant budget form](#))
4. Total ACTUAL Expenses from most recently completed fiscal year
5. Founding Year
6. Has your organization ever lost its 501(c)3 status? (If yes, explain)
7. SAM.gov UEI (see appendix D)
8. Artistic Discipline
9. Legislative Districts
10. County organization is based in
11. Counties organization serves
12. Employees current and lost due to pandemic (numbers FT & PT)
13. Months of savings pre-COVID
14. Loss of income due to COVID-19 to date
15. Authorized officials who can sign contracts for organization (name, title, email, phone, address)
16. Organization's Official Mission Statement (must be arts-based)
17. Organization Description
18. Mission Fulfillment in FY23
Provide a description of how your organization will fulfill its mission in FY23, July 1, 2022-June 30, 2023. (Please be succinct, clear and specific in this answer. If the applicant is funded, the response to this question will become part of the grant contract and the grantee will report on progress made toward achieving these goals in the final report.)
19. Artistic Excellence
 - a. Programs
Describe a representative sample of arts programs that your organization plans to offer during the FY23 funding period, July 1, 2022-June 30, 2023. Include details that demonstrate how the programs represent meaningful arts experiences for the community served.

b. Artist Backgrounds

How will your organization ensure that the artists and/or arts instructors engaged in delivering programs this year create meaningful arts experiences of the highest caliber for the community? Include information about the artistic backgrounds of the individuals and/or groups involved in the planning and artistic processes.

20. Artistic Merit

a. Describe Community Served

Describe the community your organization serves. This community could be defined by geography, age, physical ability, gender, ethnicity, etc., or any combination of these or other traits.

b. Benefit to Community

How does the work of your organization benefit the community you identified in the previous question? Your organization might touch the lives of thousands, or it might follow and transform the lives of a few. Tell us about it.

c. Underserved Audiences

How does the organization actively engage underserved audiences and develop ongoing relationships with these communities? How are members of targeted underserved communities involved in the planning of programs? Underserved audiences are those groups that lack access to the arts because of any barrier, such as language, geography, economic status, physical ability, etc. The answer should not focus exclusively on giving away tickets or using an ADA-accessible facility.

d. Accessibility

In addition to utilizing a physically accessible venue, how will you ensure that people with disabilities can participate in and benefit from your programming? This might include providing ASL interpretation, captions, and/or audio description for event/performance; visual/audio description or tactile models of artwork; and electronic/text only version of written work so people with screen reading software can read it; accessible website content

for screen readers, captions for video or film; as well as ensuring that all venues for these works are physically accessible.

21. Fiscal and Organizational Stability (Review of Risk)

a. Long-Term Stability

What financial and administrative changes has your organization made or will your organization make in the next year to ensure the long-term stability of the organization in response to the impact of COVID?

b. Board Role

What role has your board played in addressing current challenges and planning for the future of the organization?

c. Public Art

Due to the federal origin of these grant funds, any awardee creating public art will need to be in compliance with National Historic Preservation regulation. Will your organization fund or create any works of art in public spaces in FY 2023? If the answer is yes, please briefly explain, and fill out this [federal compliance questionnaire](#) and upload in the attachments.

22. Attachments

a. IRS Letter stating 501c3 status

b. Board of Directors

Please upload a list that includes the following information for each Board member:

- Name
- Position on board (if applicable)
- Corporate, business, or community affiliation
- Number of years on the board
- Board term end date
- City, County, and State of residence

c. Support Materials (15MB limit)

Please upload your support material here. Each applicant may include in Support Material items that will help the panel better understand your artistic practice, the audience served, or the other artists involved. Support Material could include items such as

resumes, reviews, photos, letters of support, surveys, survey results, videos, teacher guides, recordings, newspaper articles, etc. You may also include information in the Support Material that you were not able to include in the narrative. (pdf,doc,docx,jpg,jpeg,png)

d. Budget Form

Outline income and expenses relevant only to the grant request.

e. Public Art Form (if applicable)

If you will be creating or funding public art creation in FY 23, please complete the [NHPA/NEPA questionnaire](#) and upload it.

23. Electronic Signature

REVIEW PROCESS AND CRITERIA

Arts Council staff will assess applications for eligibility and completeness. Any applications that are ineligible or incomplete will not be considered.

Applications submitted by 3:00 pm on April 5 will be reviewed for completeness and if errors are found, the applicant will be alerted and the application will be re-opened to the applicant to make the necessary edits.

Any applications submitted after 3:00 pm on April 20, 2022, will not be considered.

A volunteer review panel will assess all applications and make funding recommendations to the Greater Augusta Arts Council. Applications that demonstrate artistic merit, artistic excellence, need, fiscal responsibility, and accessibility, that bring arts to underserved populations, and demonstrate low risk of non-compliance with terms and conditions of the grant will receive the highest scores and thus highest funding percentage of what is requested.

All eligible organizations that meet requirements will be at least partially funded. Funding amounts will depend upon the number of eligible applications received, as the pool of money to allocate is a fixed amount. Grant applications are reviewed and evaluated by a panel comprised of community volunteers with diverse backgrounds, experience and relevant expertise, but may not have direct knowledge of every applicant.

When crafting responses for the recovery grant application narrative, please keep the following grant review criteria in mind, which the review panel will apply during the review process.

Artistic Excellence

- Demonstrate how the programs represent meaningful arts experiences for the community served.
- Show how organization ensures that the artists and/or arts instructors engaged in delivering programs will create meaningful arts experiences of the highest caliber for the community.

Artistic Merit

- Describe the community the organization serves
- Clearly explain how the work of your organization benefit the community identified
- Explain how the organization will actively engage underserved audiences
- Detail the ways in which the organization will ensure that people with disabilities can participate in and benefit from its programs

Fiscal and Organizational Stability (Review of Risk)

- Demonstrate financial and administrative stability through and beyond the COVID-19 pandemic
- Show a complete and engaged board
- Complete, accurate, and clearly communicated grant application and attachments

ACCEPTING AN AWARD

Upon being notified of an Award, all Awardees will be asked to provide an IRS Form W-9 and to complete a document assuring agreement and compliance with the terms and conditions of this Recovery Grants Program as stated in these Guidelines.

GRANTEE ACTIVITIES & ENGAGEMENT

All funding must be used within the fiscal year July 1, 2022 – June 30, 2023.

Grant funds must be used for the purpose described in the proposal. Any changes or modifications to the purpose must be reported to the Greater August Arts Council in advance. Failure to do so may result in forfeiting funds back to the program.

Reporting:

Grant recipients will be expected to complete their grant activities and submit a final report within 30 days of spending their award. The final report is due no later than 30 days after the full use of award funds or the end of the funding period (by July 31, 2023). Tardiness or failure in submitting the final report may negatively impact future funding requests. All awardees are expected to maintain accounting records and supporting source documents (receipts, payroll records, etc.) for three years from the submission of the awardee's final report and agree to provide copies of those source documents to the Greater Augusta Arts Council upon request.

Marketing:

Acknowledgement of a Recovery Grant is required on all materials associated with the awardee's programming (printed or electronic) such as programs, press releases, social media posts, and promotions, etc. and should be attributed to the Greater Augusta Arts Council Recovery Grant Program and the Arts Council and National Endowment for the Arts logos used where space and format permit.

Use the following phrase, **“This project is made possible by support from Greater Augusta Arts Council through a grant from the National Endowment for the Arts.”**

QUESTIONS

If you have any questions regarding any part of the Recovery Grants Program, please contact our grants management team, at grants@augustaarts.com or 706-826-4702.

APPENDIX A: Allowable & Unallowable Costs for Recovery Grants to Arts Nonprofits

Recovery Grants to Arts Nonprofits are made possible through a grant from the National Endowment for the Arts (NEA), and are thus required to be used for only Allowable Costs as defined by the NEA's terms and conditions.

ALLOWABLE COSTS

Costs covered by the Recovery Grants to Arts Nonprofits are strictly limited to any and all of the following costs:

- Salary support, full or partial, for one or more staff positions.
- Fees/stipends for artists and/or contractual personnel only in support of services they provide for specific activities in support of the organization's day to day operations.
- Facilities costs such as mortgage principal, rent, and utilities.
- Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).
- Marketing and promotion costs.

Rescue Plan funds may be used by an organization to support existing jobs, new jobs, or to restore jobs that were furloughed or eliminated due to the pandemic.

UNALLOWABLE COSTS (Guidelines, 2 CFR 200, NEA Enabling Legislation)

The costs listed below are **not** allowable, and should not be included as part of your grant-funded programming or budget.

- "Artist Relief" programs where the funding is intended to alleviate financial hardship (i.e., rent or food assistance to individuals) and does not require the artist to undertake work.
- Alcoholic beverages.
- Gifts and prizes, including cash prizes as well as other items (e.g., electronic devices, gift certificates) with monetary value.
- Contributions and donations to other entities.
- General miscellaneous or contingency costs.
- Fines and penalties, bad debt costs, deficit reduction.
- Marketing expenses that are not directly related to arts programming.

- Audit costs that are not directly related to a single audit (formerly known as an A-133 audit).
- Rental costs for home office workspace owned by individuals or entities affiliated with the applicant organization.
- The purchase of vehicles.
- Visa costs paid to the U.S. government.
- Costs incurred before the beginning or after the completion of the official period of performance.
- Cash reserves and endowments.
- Costs for the creation of new organizations.
- Costs to bring a project into compliance with federal grant requirements. This includes environmental or historical assessments or reviews and the hiring of individuals to write assessments or reviews or to otherwise comply with the National Environmental Policy Act and/or the National Historic Preservation Act.
- Expenditures related to compensation to foreign nationals and/or travel to or from foreign countries when those expenditures are not in compliance with regulations issued by the U.S. Treasury Department Office of Foreign Assets Control. For further information, see <https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx> or contact our Office of Grants Management at grants@arts.gov.
- Project costs supported by any other federal funding. This includes federal funding received either directly from a federal agency (e.g., National Endowment for the Humanities, Housing and Urban Development, National Science Foundation, or an entity that receives federal appropriations such as the Corporation for Public Broadcasting or Amtrak); or indirectly from a pass-through organization such as a state arts agency, regional arts organization, or a grant made to another entity.

Accounting records (receipts, payroll records, etc.) for all costs covered by the Recovery Grant funding are required to be maintained by the awardee three years from the submission of the awardee's final report. Access to these accounting records will be made available to the GAAC and the NEA upon request.

APPENDIX B: REPORTING REQUIREMENTS

Final reports will be submitted by awardees via the online application platform and will require

qualitative descriptions of programming outcomes compared to the organizations programming goals (as stated in “Mission Fulfillment in FY23” in the application narrative),

AND the following quantitative information:

- Total Organizational Expenditures from most recent FY (in \$)
- Number of individual artists compensated
- Number of other non-artist individuals compensated
- Number of individual artists hired (I-9 filing, receiving a W-2)
- Number of other non-artist individuals hired (I-9 filing, receiving a W-2)
- Number of adults engaged “in-person”
- Number children/youth engaged “in-person”
- Number of individuals engaged virtually

APPENDIX C: National Policy and Other Legal Requirements, Statutes, and Regulations that Govern Your Project Grant Award

You must ensure that the funded project is implemented in full accordance with the US Constitution, Federal Law, and public policy requirement: including, but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibit discrimination (§200.300).

As a registrant with SAM.gov, in most cases, you have already self-certified to the “Financial Assistance General Certifications and Representations,” including attesting to the accuracy of the certification and acknowledging that you may be subjected to criminal prosecution under Section 1001, Title 18 USC, or civil liability under the False Claims Act if you have misrepresented the information. A copy of this Financial Assistance Certifications Report is available in your SAM.gov entity registration record.

1. Nondiscrimination Policies

As a condition of receipt of Federal financial assistance, you acknowledge and agree to execute your project, and require any contractors, successors, transferees, and assignees to comply with applicable provisions of national laws and policies prohibiting discrimination, including but not limited to:

1.a Title VI of the Civil Rights Act of 1964, as amended, and implemented by the National Endowment for the Arts at 45 USC 1110, provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance. Title VI also extends protection to persons with limited English proficiency (42 USC 2000d et seq.)

1.b As clarified by **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency**, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. You are encouraged to consider the

need for language services for LEP persons in conducting your programs and activities. For assistance and information go to www.arts.gov/foia/reading-room/nea-limited-english-proficiency-policy-guidance.

1.c Title IX of the Education Amendments of 1972, as amended, provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity receiving Federal financial assistance (20 USC 1681 et seq.)

1.d The Age Discrimination Act of 1975, as amended, provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (42 USC 6101 et seq.)

1.e The Americans with Disabilities Act of 1990 (ADA), as amended, prohibits discrimination on the basis of disability in employment (Title I); State and local government services (Title II); and places of public accommodation and commercial facilities (Title III) (42 USC 12101-12213).

1.f Section 504 of the Rehabilitation Act of 1973, as amended, provides that no otherwise qualified individual with a disability in the United States shall, solely by reason of his/her disability, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (29 USC 794). Access should be integrated into all facets and activities of an organization, from day to day operations to long range goals and objectives. Access accommodations and services should be given a high priority and funds should be available for these services. All organizations are legally required to provide reasonable and necessary accommodations for staff and visitors with disabilities.

Section 504 - Self-Evaluation and Additional Resources

- i. A Section 504 self-evaluation **must** be on file at your organization. To help your organization evaluate its programs, activities, and facilities

to ensure full compliance with Section 504 accessibility requirements, the Civil Rights Office has a [Section 504 Self Evaluation Workbook](#) available on our website.

- ii. You should designate a staff member to serve as a 504 Coordinator. The completed workbook or similar compliance and supporting documentation should be kept on file for a period of three (3) years from the date the Federal Financial Report (FFR) is filed, and made available to the public and the National Endowment for the Arts upon request. The NATIONAL ENDOWMENT FOR THE ARTS may request the 504 Workbook or your compliance documents for various potential scenarios including an Inspector General audit and/or civil rights investigation.
- iii. *Design for Accessibility: A Cultural Administrator's Handbook* provides guidance on making access an integral part of an organization's staffing, mission, budget, and programs. This Handbook and other resources may be downloaded from the National Endowment for the Arts website. If you have questions, contact the Office of Accessibility at accessibility@arts.gov; (202) 682-5532; FAX (202) 682-5715; or TTY (202) 682-5496.

2. Environmental and Preservation Policies

2.a The National Environmental Policy Act of 1969, as amended, applies to any Federal funds that would support an activity that may have environmental implications. We may ask you to respond to specific questions or provide additional information in accordance with the Act. If there are environmental implications, we will determine whether a categorical exclusion may apply; to undertake an environmental assessment; or to issue a "finding of no significant impact," pursuant to applicable regulations and 42 USC Sec. 4332.

2.b The National Historic Preservation Act of 1966, as amended, applies to any Federal funds that support activities that have the potential to impact any structure eligible for or on the National Register of Historic Places, adjacent to a structure that is eligible for or on the National Register of

Historic Places, or located in a historic district, in accordance with Section 106. This also applies to planning activities that may affect historic properties or districts. We will conduct a review of your project activities, as appropriate, to determine the impact of your project activities on the structure or any affected properties. Agency review must be completed prior to any agency funds being released. You may be asked to provide additional information on your project to ensure compliance with the Act at any time during your award period (16 USC 470).

Other National Policies

3. Debarment and Suspension. You must comply with requirements regarding debarment and suspension in Subpart C of 2 CFR 180, as adopted by the National Endowment for the Arts in 2 CFR 32.3254.

There are circumstances under which we may receive information concerning your fitness to carry out a project and administer Federal funds, such as: *National Endowment for the Arts General Terms and Conditions for Grants and Cooperative Agreements to Organizations* Page **22**

- i. Conviction of, or a civil judgment for, the commission of fraud, embezzlement, theft, forgery, or making false statements;
- ii. Any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;
- iii. Any other cause of so serious or compelling a nature that it affects an organization's present responsibility.

In these circumstances, we may need to act quickly to protect the interest of the government by suspending your funding while we undertake an investigation of the specific facts. We may coordinate our suspension actions with other Federal agencies that have an interest in our findings. A suspension may result in your debarment from receiving Federal funding government-wide for up to three (3) years.

4. The Drug Free Workplace Act requires you to publish a statement about your drug-free workplace program. You must give a copy of this statement to each

employee (including consultants and temporary personnel) who will be involved in award-supported activities at any site where these activities will be carried out.

You must maintain on file the place(s) where work is being performed under this award (i.e., street address, city, state, and zip code). You must notify the National Endowment for the Arts Office of Grants Management of any employee convicted of a violation of a criminal drug statute that occurs in the workplace (41 USC 701 et seq. and 45 CFR 1155).

5. Lobbying. You may not conduct political lobbying, as defined in the statutes and regulations listed below, within your Federally-supported project. In addition, you may not use Federal funds for lobbying specifically to obtain awards. For definitions and other information on these restrictions, refer to the following:

5.1 No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Member or official, at his request, or to Congress or such official, through the proper official channels, requests for any legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities (18 USC 1913).

5.2 Lobbying (2 CFR 200.450) describes the cost of certain influencing activities associated with obtaining grants, contracts, cooperative agreements, or loans as an unallowable project cost. The regulation generally defines lobbying as conduct intended to influence the outcome of

elections or to influence elected officials regarding pending legislation, either directly or through specific lobbying appeals to the public.

5.3 Certification Regarding Lobbying to Obtain Awards. Section 319 of Public Law 101-121, codified at 31 USC 1352, prohibits the use of Federal funds in lobbying members and employees of Congress, as well as employees of Federal agencies, with respect to the award or amendment of any Federal grant, cooperative agreement, contract, or loan. While non-Federal funds may be used for such activities, they may not be included in your project budget, and their use must be disclosed to the awarding Federal agency. Disclosure of lobbying activities by long-term employees (employed or expected to be employed for more than 130 days) is, however, not required. In addition, the law exempts from definition of lobbying certain professional and technical services by applicants and awardees.

6. Davis-Bacon and Related Acts (DBRA), as amended, requires that each contract over \$2,000 to which the United States is a party for the construction, alteration, or repair of public buildings or public works (these activities include, but are not limited to, painting, decorating, altering, remodeling, installing pieces fabricated off-site, and furnishing supplies or equipment for a work-site) must contain a clause setting forth the minimum wages to be paid to laborers and mechanics employed under the contract. Under the provisions of DBRA, contractors or their subcontractors must pay workers who qualify under DBRA no less than the locally prevailing wages and fringe benefits paid on projects of a similar character.

Information about the laborers and projects that fall under DBRA can be found in the Department of Labor's Compliance Guide at www.dol.gov/compliance/guide/dbra.htm. DBRA wage determinations are to be used in accordance with the provisions of Regulations, 29 CFR Part 1, Part 3, and Part 5, and with DOL's Compliance Guide. The provisions of DBRA apply within the 50 states, territories, protectorates, and Native American nations (if the labor is completed by non-tribal laborers).

7. The Native American Graves Protection and Repatriation Act of 1990 applies to any organization that controls or possesses Native American human remains

and associated funerary objects and receives Federal funding, even for a purpose unrelated to the Act (25 USC 3001 et seq.).

8. U.S. Constitution Education Program. Educational institutions (including but not limited to "local educational agencies" and "institutions of higher education") receiving Federal funds from any agency are required to provide an educational program on the U.S. Constitution on September 17 (P.L. 108-447, Division J, Sec. 111(b)). For more information on how to implement this requirement and suggested resources, see

<https://www2.ed.gov/policy/fund/guid/constitutionday.html> and
<http://thomas.loc.gov/teachers/constitution.html>.

9. Prohibition on use of funds to ACORN or its subsidiaries. None of the Federal or matching funds expended for your awarded project may be distributed to the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries (P.L. 111-88 Sec. 427).

APPENDIX D: SAM.GOV UEI

Due to the federal origins of this grant (National Endowment for the Arts), all nonprofit organizations must have a Unique Entity Identifier to be eligible for funding.

Organizations without a SAM registration:

- Prior to April 4, 2022: You will need a DUNS number to register with SAM. You will be assigned a UEI as part of the SAM registration process.
- On or after April 4, 2022: You will be assigned a UEI by SAM as part of SAM's registration process. You will no longer need a DUNS number to register with SAM.
- Go to [SAM Entity Registration](#) to get started.

Organizations already registered with SAM:

- A UEI will automatically be assigned to your organization by SAM. The UEI will be visible in your organization's SAM record.
- If you have difficulty locating the UEI, contact SAM at 1-866-606-8221 or see the [help section](#) of SAM's website.

When registering/renewing your SAM account, be sure to select "Yes" when completing the "Representations & Certifications" section. All awardees are required to have these representations & certifications in order to receive an award. Your SAM registration must be current at the time a grant is made, and throughout the life of the award.

SAM registrations, once activated, can take a day or more to be visible in Grants.gov. Verify your SAM registration well ahead of the application deadline. The Greater Augusta Arts Council does not have access to your SAM account. If you have any questions about or need assistance, contact them directly:

- **SAM Federal Service Desk:** Call 1-866-606-8221 or see the information posted on the SAM website at [SAM Help](#)

Learn more at <https://www.arts.gov/grants/applying-for-a-federal-grant-for-the-first-time>.