

2023 Earth Day Augusta Celebration Vendor Application/Exhibitor Agreement



Dear Vendor/Exhibitor,

On April 22, 2023, Augusta University, the City of Augusta, and the Phinizy Center for Water Sciences (PCWS) are hosting the annual Earth Day Augusta Celebration event in keeping with the worldwide Earth Day movement (www.earthday.org) to promote sustainable living. This annual event is free to the community and hosted at Phinizy Center for Water Sciences from 10:00 am to 3:00 pm. This event offers family activities, entertainment, eco-friendly business vendors, sales of local Earth friendly re-purposed arts & crafts, and food services will be available.

All vendors/exhibitors selling any merchandise/goods will be required to pay a \$50.00 registration fee unless the vendor/exhibitor is a non-profit organization and can provide an Up-to-date W-9.

Vendors/exhibitors must represent environmental awareness & sustainability and are required to offer a demonstration/engaging activity and/or giveaway (such as a raffle drawing, a free sample, or a free small gift, etc.) that is in line with this mission.

Please complete this 2-page Application & Agreement to be reviewed by the Earth Day Augusta Committee.

This signed document must be returned no later than March 31, 2023 to:

Kim Dillard
1858 Lock & Dam Road
Augusta, GA 30906

Email: Kim.Dillard@PhinizyCenter.org Phone: 706-396-1418

Vendor/Exhibitor Name	
Contact Name	
Mailing Address	
Contact Phone Number	
2nd Phone Number	
Contact Email Address	
Vendor/Exhibitor Website	
Briefly describe how your product and/or service fits the theme or green/sustainable living:	
Briefly describe what activity/give-away you plan to offer:	

Vendor Signature

Date

Earth Day Augusta - 2023 Vendor Application/Exhibitor Agreement

_____ Agrees to the following:

(Vendor/Business Name)

(Please read & Initial each paragraph)

_____ Exhibitors agree to provide one of the following for up to 2,500 event visitors:

- An engaging activity/demonstration and/or
- A give-away in line with the Earth Day Augusta mission

_____ Vendors/Exhibitors are allocated one (1) 10x10 site by the Earth Day Augusta Committee.

Vendors will supply everything needed for their site, including tent, tables, chairs, and weights for the tent. (The Earth Day Committee does NOT provide any items.)

_____ All vendors are required to be at their site with all their items no later than 9:00 am on April 22, 2023.

_____ Vendors/Exhibitors may set up between 7:00 am – 9:00 am and are required to be fully set up no later than 10:00 am – event start time.

_____ All vendors/exhibitors will drop off items at the drop-off zone and then move their vehicles immediately to the allocated parking area. Front gates of the park will be closed at 9:00 am and enforced by RCSO.

_____ For safety reasons, vendors/exhibitors arriving to set up after 9:00 am on April 22, 2023, will not be permitted to enter the park with their vehicles. No vehicles (other than emergency vehicles) are permitted in the event area.

_____ Vendors/Exhibitors are required to remain for the entire event, 10:00 am – 3:00 pm, no vendor or exhibitor may pack up or leave before 3:00 pm. Earth Day Augusta Celebration is a rain-or-shine event.

_____ Earth Day Augusta and Phinizy Center for Water Sciences is a Smoke-free, Vape-free family-fun event.

_____ If a vendor is selling food, they will be required to pay a \$250.00 registration fee, and to complete an Earth Day Augusta Food Vendor Agreement.

_____ If a vendor is selling any merchandise/goods, they will be required to pay a \$50.00 registration fee unless they are a non-profit organization or Earth Day Augusta Community partner.

All vendors/exhibitors will be listed on the Earth Day Augusta website: www.earthdayaugusta.org

How does your business/organization wish to be listed? _____

The City of Augusta, Augusta University, the Phinizy Center for Water Sciences, and any affiliated entity, assume no responsibility whatsoever for any liability of any nature in connection with participation in this event.

The vendor/Exhibitor agrees to the terms outlined within this agreement.

Vendor Signature

Date